

***Wilton-Lyndeborough Cooperative School District***  
***School Administrative Unit #63***

192 Forest Road,  
Lyndeborough, NH 03082

Bryan K. Lane  
Superintendent of Schools

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Director of Student Support Services

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Business Administrator

**BUSINESS OFFICE REPORT**  
**November 13, 2018**

As you may be aware, the week of October 15th was National School Lunch Week. This event was sponsored by the School Nutrition Association (SNA). FRES invited parents to join their children during their lunch periods. Specialty salads were on the menu as an additional choice. On Thursday, October 18<sup>th</sup>, the potato salad served was made with potatoes from the school garden. The second graders had harvested them the week before. Parents would like more of these types of events and also appreciate getting the monthly marketing menus. The October flyer is attached for your reference.

We had our first Joint Loss Management Committee (JLMC) meeting on October 18<sup>th</sup>. We went over the purpose of the committee. We have posted bulletins on preventing slip and falls. We discussed the playground bulletin produced by our insurance carrier. We have had 4 staff claims since our last meeting of April 2018. We have created a student claim log beginning this school year. We have had 5 student claims so far. Our next meeting is at FRES on January 17, 2019 at 3:00 p.m.

Mary Anne attended the User Group meeting sponsored by our financial software company. She appreciated the exposure and learned that this system has a lot of capabilities. The next User Group meeting will be in May 2019. She is hoping to attend that one as well.

Lise attended the Best Practices conference sponsored by the NH School Administrators Association and the NH Association of School Business Officials (NHASBO). She attended the NH Retirement System (NHRS) Update session where they introduced the next biennium rates (employees from 11.38% to 11.17%, teachers from 17.36% to 17.80%). These rates represent the employer/district obligation. The Federal Education Policy Division gave their update where there is some talk that Medicaid and Title II will be eliminated. There was a session on the new Government Account Standards Board Statement (GASB) 84 that will be in effect for July 2019. In summary, student activity funds are being revamped. Lise will be sending out "activity purpose forms" that will determine whether the fund will remain as a student activity fund under special revenues or be closed and incorporated into the general fund.

Lise attended the "School Care Annual Meeting". The focus was on preventive health measures and the increase in chronic illnesses. Consumer Driven Plans continue to grow as more municipalities and schools choose these plans to reduce costs. They are projecting a maximum increase of 5% but some districts are expected to have no increase. We should have the 19-20 health insurance rates by the end of the week.

Our next Facilities Subcommittee meeting preceded this board meeting. A walkthrough of WLC is scheduled to be done. This was rescheduled from August 14<sup>th</sup>.